



## City and County of Swansea

### Notice of Meeting

You are invited to attend a Meeting of the

## Scrutiny Performance Panel – Public Services Board

**At:** Committee Room 5 - Guildhall, Swansea

**On:** Wednesday, 3 October 2018

**Time:** 10.00 am

**Convenor:** Councillor Mary Jones

#### Membership:

Councillors: P M Black, T J Hennegan, C A Holley, P R Hood-Williams, P K Jones, L R Jones, J W Jones and M Sykes

Co-opted Members: Cherrie Bija, John Warman and Martyn Waygood

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#### Agenda

Page No.

- |          |  |                |
|----------|--|----------------|
| <b>1</b> | <b>Apologies for Absence.</b>  |                |
| <b>2</b> | <b>Disclosure of Personal and Prejudicial Interests.</b><br><a href="http://www.swansea.gov.uk/disclosuresofinterests">www.swansea.gov.uk/disclosuresofinterests</a>   |                |
| <b>3</b> | <b>Public Questions</b>  |                |
| <b>4</b> | <b>Notes</b><br>To approve & sign the Notes of the previous meeting(s) as a correct record.  | <b>1 - 2</b>   |
| <b>5</b> | <b>Question and Answer Session - Sophie Howe, Future Generations Commissioner</b> <ul style="list-style-type: none"><li>• An opportunity to ask the Future Generations Commissioner questions regarding Public Services Boards</li><li>• All Panel letters from the last year were sent to the Commissioner for perusal – letters attached</li></ul> | <b>3 - 25</b>  |
| <b>6</b> | <b>Work Plan 2018/2019</b>   | <b>26 - 27</b> |

**Next Meeting:** Wednesday, 5 December 2018 at 10.00 am

A handwritten signature in black ink that reads 'Huw Evans'.

**Huw Evans, Head of Democratic Services**  
**Wednesday, 26 September 2018**

**Contact: Scrutiny 636292**

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# Agenda Item 4



City and County of Swansea

## Minutes of the **Scrutiny Performance Panel – Public Services Board**

Committee Rooms 3A/3B - Guildhall, Swansea

Wednesday, 18 July 2018 at 11.00 am

**Present:** Councillor M H Jones (Chair) Presided

**Councillor(s)**

P M Black  
P R Hood-Williams

**Councillor(s)**

T J Hennegan  
P K Jones

**Councillor(s)**

C A Holley  
J W Jones

**Co-opted Member(s)**

Martyn Waygood

**Co-opted Member(s)**

**Co-opted Member(s)**

**Other Attendees**

Clive Lloyd

Cabinet Member - Business Transformation & Performance (Deputy Leader)

**Officer(s)**

Bethan Hopkins

Scrutiny Officer

**Apologies for Absence**

Councillor(s): L R Jones

Co-opted Member(s): Cherrie Bija and John Warman

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**1 Disclosure of Personal and Prejudicial Interests.**

None

**2 Public Questions**

- Question from Mr. Perrott relating to disclosure of information relevant to statutory duties of PSB
- Forwarded to relevant officer

**3 Minutes.**

- Co-option of Cllr Peter Jones onto the Panel for the duration of the Natural Environment Inquiry
- Minutes approved
- Ensure the Building Sustainable Communities Inquiry report is sent to Suzy Richards – it was discussed at the last meeting

#### **4 Governance Arrangements of the Public Services Board**

- Panel asked whether the any members of the board had refused to provide information as per 4.4C of the Swansea PSB Partnership Manual – request in letter
- There are statutory duties regarding membership set up
- Substantial work has been undertaken to get to this point including development of the well-being plan and the setup of sub-groups which are at different stages
- The development of the well-being plan itself shows that the board can come to agreements informally and work together – decisions are debated and overcome
- There is a risk chart which has been developed to monitor any risks
- Observed that much of the risk is with the partners who deliver and the PSB risk is more limited to reputation and success
- There has been good attendance and buy in to the PSB at senior levels
- Some comments around the involvement of some partners in multiple PBS as they cover multiple local authority areas – this may be unsustainable
- There is a lot of good work being done around greener environments and biodiversity
- Swansea has been used as a good example of actions and monitoring which implies peer acknowledgment
- Swansea provides the lead support but it is becoming more shared e.g. fire service funding a Local Area Co-ordinator
- It is a preventative agenda so there is still lots to be done
- Lack of financial and personnel commitment to PSBs
- Citizens and not budgets should come first
- Must avoid working which is being undertaken by other regional consortia
- No indication at the moment of pooled budgets

#### **5 Work plan 2018/2019.**

- The meeting frequency has reduced from 6 meetings to 4 meetings
- The draft work plan will now need to be redone
- August meeting cancelled
- New work plan to be drafted for approval

The meeting ended at 11.50 am

**Chair**

# Agenda Item 5



CITY AND COUNTY OF SWANSEA

DINAS A SIR ABERTAWE

**Cllr Rob Stewart**  
**Chair of Swansea Public Services Board**

*Please ask for:*  
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*Direct Line:*  
*Llinell Uniongyrochol:*

Overview & Scrutiny

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**BY EMAIL**

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*Ein Cyf:*

*Your Ref*  
*Eich Cyf:*

*Date*  
*Dyddiad:*

17 October 2017

**Summary:** This is a letter from the Public Services Board Scrutiny Performance Panel to the Chair of the Public Services Board following the meeting of the Panel on 30 August 2017. It is about the Wellbeing Assessment and Wellbeing Plan.

Dear Councillor Stewart,

The Public Services Board Scrutiny Performance Panel met for the first time this municipal year on 30 August. This letter provides you and the PSB with feedback from our meeting.

## **Wellbeing Assessment**

The Panel received a presentation from Steve King on the Wellbeing Assessment. We understand that the assessment is an evolving document which will be updated annually but we did have some questions relating to some of the current information contained within it.

1. Driver C2 (Good job opportunities are created) - we heard that Swansea's productivity gap is narrowing but more needs to be done to create 'good jobs'. Can you clarify what the PSB defines as a 'good job'?
2. Driver D1 (People meet the Minimum Income Standard) - the Assessment notes that 'most people in Swansea are not in income poverty' but at the same time Driver C2 states that 'workplace earnings are significantly lower' than the UK average. This seems to create

some confusion. Can you clarify if 'income' includes unearned income such as benefits or whether the term only relates to wages?

3. Furthermore, the Panel was trying to establish whether the more affluent areas of Swansea are creating an offset with the more deprived areas. If this is the case, although the statistic as an average would be correct, it would not show an accurate picture of income poverty within Swansea.

Panel Members remarked at the scores (out of ten) attached to each of the primary drivers and questioned their meaningfulness. They noted that scores were generally low, which called for big action to improve things.

The Wellbeing Assessment is meant to provide the evidence base to help the PSB to develop an effective Wellbeing Plan and objectives, so it is important that the assessment provides a clear message to decision-makers to inform key actions.

### **Wellbeing Plan**

The Panel received a presentation from Chris Sivers on the development of the Wellbeing Plan. The Panel is glad to see there is progress being made. We are keen to see measurable action, informed by the Wellbeing Assessment, which can be monitored by the Panel. We expect to see clear targets so that we can assess achievement and the difference made by the PSB for citizens.

The Panel has a number of comments to make on the Plan:

1. The Panel appreciates that it is not feasible to include everybody as a consultee but we notice that schools are not stakeholders. We feel that it would be beneficial for schools to receive the educational objectives and be able to comment on these
2. There is some concern from the Panel around the accessibility of the information about the Plan for public consultation. There should be a clear communications plan. The Panel recommends that any information for public consultation is written in plain English and provided in accessible formats. This will make the engagement much more meaningful and successful.
3. We noted the timetable for developing the Plan. It is essential that a scrutiny stage, as a statutory consultee, is included prior to sign off. We have a meeting on 13 December at which we could consider the Plan.

### **Scrutiny Work Plan**

For your information the Panel is planning to review the PSB's achievement against the four objectives which the PSB has been working on for the past

year (Domestic Abuse, Ageing Well, Early Years, and City Centre). We will be inviting in lead officers and project sponsors to meet the Panel to help us understand progress and the difference made.

Finally, the Panel considered your response to our previous letter. With regard to the ending of Communities First, which we felt should be discussed by the PSB to mitigate potential impact, you wrote that you were asking the Planning Group to consider the transition plans the Council has in place. Could you clarify what those plans are? We would like to know whether there have been any developments over the last few months and how the voluntary sector has been involved in any discussions.

### **Your Response**

In your response we would welcome your comments on any of the issues raised in this letter. We would be grateful, however, if you could specifically refer to our request for you to:

- provide further information about the primary drivers (C2 and D1);
- develop a communications plans for the Wellbeing Plan consultation;
- confirm that the draft Wellbeing Plan can be presented to our Panel on 13 December for discussion
- update us about PSB discussion concerning the ending of the Communities First Programme, impact and transition.

I would be grateful if you could reply to this letter by 7<sup>th</sup> November 2017.

We will hope to include both letters in the agenda of the next available scrutiny meeting.

Yours sincerely,



**Councillor Mary Jones**

Convener, Public Services Board Scrutiny Performance Panel

✉ [cllr.mary.jones@swansea.gov.uk](mailto:cllr.mary.jones@swansea.gov.uk)



Councillor Mary Jones  
Convenor, Public Services Board Scrutiny  
Performance Panel

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*Our Ref:* RS/KH  
*Your Ref:*  
*Date:* 1<sup>st</sup> November 2017

**BY EMAIL**

Dear Councillor Jones

**PSB Scrutiny Performance Panel**

Thank you for your letter dated 17<sup>th</sup> October 2017 regarding issues raised at the Performance Panel on 30 August 2017. You had requested a response in four areas, and these are listed below.

**Wellbeing assessment – provide further information about the primary drivers (C2 and D1)**

1. The term ‘good jobs’ originated in the Strategic Needs Assessment for the Single Integrated Plan (prior to the WFG Act), and comes from the Marmot Review ‘Fair Society, Healthy Lives’. There is an official, longer definition in the Marmot document but in the 2015 Needs Assessment it was summarised as follows:

*In line with the Marmot Review, a good job is defined in terms of:*

- *degree of choice (autonomy);*
- *fair wage for the skills, knowledge and tasks required;*
- *working conditions that protect and promote wellbeing.*

2. The term ‘income’ in driver D1 – ‘People meet the Minimum Income Standard’ (MIS) – refers to income from both wages and other sources, including benefits. MIS represents the cost of a basic, acceptable standard of living, the level of which varies by family type. The well-being assessment notes that 17% of people in Swansea experience income deprivation – the proportion of people with an income below a defined level, based on benefits data<sup>i</sup>. On this measure therefore, far fewer than half of Swansea’s people are in income poverty. A separate statistic (in driver C2) notes that average full-time weekly earnings in Swansea (£471 in 2016) are below those of Wales and the UK (£498 & £539). However, whilst both statistics provide some local insight into income and poverty, they are measuring separate aspects in different ways and so can’t be directly compared.

3. An average can hide major differences within an area, and the small area income deprivation statistics show this clearly. On the WIMD measure<sup>1</sup>, income deprivation varies greatly between our most and least deprived communities; from 45% in the Townhill 1 and Townhill 3 ‘Lower Super Output Areas’ (LSOAs), to 3% in Sketty 8, Penllergaer 1, Newton 1 and Kingsbridge 2 – considerable variance from the overall Swansea average of 17%.



The well-being assessment scores did prove contentious, both conceptually and (in for some drivers) the actual scores. They can only represent a judgement rather than provide any scientific measure of overall local well-being in a driver, and their main intention was to stimulate debate and engagement, as well as provide a framework for assessing future progress.

The key findings from the assessment have had an important role in providing a wide range of evidence towards the development of the Board's emerging Well-being Plan, and informing its objectives and steps for change.

### **Development a communications plan for the Wellbeing Plan Consultation**

Although 'schools' are not identified as a specific stakeholder in the statutory guidance on consultation for the Wellbeing Plan, the statutory guidance does refer to involving 'all persons with an interest in the maintenance and enhancement of natural resources in the Board's area, as the Board considers appropriate; any other persons who, in the opinion of the Board, are interested in the improvement of the area's economic, social, environmental and cultural well-being'- which of course will include children and young'. Swansea has a strong track record in relation to children and young people's participation and was the first city in the UK to adopt the United Nations Convention on the Rights of the Child (UNCRC) as Council policy. We intend to build upon this work with children and young people and have planned a series of consultation events with children and young people in schools and other youth forums through the Big Conversation and Pupil Voices. Moreover, we intend to capitalise on the expertise we have developed in relation to children and young people's participation by developing a series of resources and training on the well-being plan for practitioners to enable the groups and networks they support to engage with the plan in an effective and meaningful way.

The Wellbeing Plan has been produced in an easy read and an accessible format. Technical documents will be hyperlinked for those people who wish to access more detailed information. The PSB have produced a draft involvement plan. The purpose of this document is to outline the partnership's approach to involvement in the long term and identifies specific actions for involvement relating to this well-being plan. The involvement plan includes a definition of different levels of involvement including: consultation, engagement, participation and co-production agreed by the partnership and a series of standards and principles informed by the Welsh Government's (WG) national standards for engagement and the UNCRC. The plan also identifies a number of stakeholders and different mechanisms for involvement which include; questionnaires, focus groups, events, semi-structured interviews and the use of social media.

### **Confirm that the draft Wellbeing Plan can be presented to our Panel on 13 December 2017 for discussion**

We are pleased to note your request to consider the plan at your meeting on the 13<sup>th</sup> of December and have incorporated this within our involvement plan. We look forward to hearing your views about the Wellbeing Plan and your views on how the role of elected members can be developed to support and enable the people they represent in local communities take an active role in participation of the local Wellbeing Plan.



**Update us about PSB discussion concerning the ending of the Communities First programme, impact and transition**

The PSB Planning Group received a covering paper and the Communities First Transition Plan at their meeting 2 October. The Group discussed common themes and actions for the next steps. There were particular actions relating to working with the Police in managing the transition. Partners will be keen to hear more about the Swansea Works employability programme in due course, once the guidance and further information is released from Welsh Government.

If you need anything further, please let me know.

Yours sincerely



**COUNCILLOR ROB STEWART  
LEADER & CABINET MEMBER FOR ECONOMY & STRATEGY**

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**To/  
Councillor Rob Stewart  
Chair of Swansea Public Services  
Board**

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**Overview & Scrutiny**

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**BY EMAIL**

**9<sup>th</sup> January 2018**

**Summary:** This letter is from the Public Services Board Performance Panel meeting which took place on 13<sup>th</sup> December 2017. This letter relates to the Scrutiny of the Draft Well-being Plan.

Dear Councillor Stewart,

On the 13<sup>th</sup> December 2017 the Panel had the opportunity to scrutinise the draft well-being plan.

We were grateful to Penny Gruffydd for providing such a comprehensive overview.

We have some comments to share with you.

### **Housing**

We were concerned to see that Housing was discounted early on as a theme. This seems confusing. It was explained that because housing has a lot of legislation around it, there was little impact that the partners could have. We do not agree with this.

Whilst we appreciate that housing is a large aspect of Swansea Councils work, this only relates to housing those people who are looking to use Council property or access Council housing services.

**OVERVIEW & SCRUTINY / TROSOLWG A CHRAFFU**

**SWANSEA COUNCIL / CYNGOR ABERTAWE**

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The legislative framework around housing does not restrict the Public Services Board from action. There is legislation around most of the themes.

We feel that the greatest enhancement in public health was the development of good housing. If someone has somewhere decent to live which is safe, secure and warm they will be better prepared to deal with other challenges. If their home is not fit for purpose they will not have an appropriate base from which to live their lives.

We recognise that here are opportunities for other Public Services Board partners to feed into housing quality. Health Visitors and Midwives can identify issues as can the Fire Service when they survey and install alarms. Also disabled adaptations to housing take too long to action and this leads to bed blocking causing knock on effects in hospitals.

We feel that people in private rented property and those who own their homes should also be considered. The organisations which form of the Public Services Board contribute to the areas outside of and around people houses. The green spaces and the quality of the surrounding environments which make areas pleasant and safe to live in. Peoples housing status has nothing to do with this aspect.

If any common thread should link the work of the Public Services Board it is housing. We all need somewhere secure and safe to live.

### **Air Quality**

The secondary driver in 'Working with Nature' mentions improving air quality. There are air quality issues in Sketty, Fforestfach and Hafod. We agree that air quality needs to be improved and it should be considered in the planning stage for both roads and buildings.

Also, we feel that the improvement in air quality will require proper and substantial investment into public transport.

### **Communities**

Under 'Build Stronger Communities' there is no mention of neighbours. We feel that knowing your neighbours and encouraging local communities to interact is very important. Loneliness can be very damaging and detrimental for both mental and physical health and this needs to be referenced and addressed so action can be taken.

There is reference to building trust and relationships with communities but nothing about encouraging relationships between community members themselves. We feel that this is needed.

I would be grateful if you could reply to this letter by 30<sup>th</sup> January 2018

Yours sincerely,

A handwritten signature in black ink that reads "Mary Jones". The signature is written in a cursive style.

**Councillor Mary Jones**

Convener, Public Services Board Scrutiny Performance Panel

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**Councillor Mary Jones**  
**Convener – Public Services Board**  
**Scrutiny Performance Panel**

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*Our Ref:* RS/KH  
*Your Ref:*  
*Date:* 25<sup>th</sup> January 2018

Dear Councillor Jones

Thank you for your letter dated the 9<sup>th</sup> January 2018 and for your comments, and in particular the useful examples of collaborative opportunities (health visitors/ midwives /fire service employees identifying house issues / adaptations).

The PSB will be looking to develop a detailed Action Plan to achieve the Local Well-being Plan's objectives once the Plan has been published. As part of the current consultation the PSB are seeking stakeholders' views not only on the draft objectives but also on 'what needs to happen' to improve wellbeing (referred to in the Plan as the primary and secondary drivers). The information from the consultation process will inform the final Plan and the subsequent development of an Action Plan. The comments in your letter will contribute to this process.

In response to some of the specific issues raised in your letter.

### **Housing**

The PSB agree that good housing can make a significant contribution to improving individual and community well-being, and recognises that housing is a cross cutting theme which underpins well-being throughout people's lives.

To reflect this Housing runs as a thread throughout the 4 objectives both implicitly and explicitly. Explicit references include:

**Children have the best start in life to be the best they can be.** The Plan recognises the importance a good standard of housing has in preparing parents for birth and early childhood. This is reflected through the 'what needs to happen' drivers of this Objective, in particular "*Families live in a good standard of housing and enjoy healthy family relationships*". The important contribution that good housing makes to children having good quality health and well-being will be a significant consideration when the PSB develops the Action Plan to deliver this objective.

**People Live and Age well:** The Plan recognises the need for people to live in safe and quality homes and the importance to this to people living and ageing well. Safe, quality

homes are considered a key driver and this is reflected in what the PSB has identified 'needs to happen' to improve well-being for this objective: *"people live in safe and quality homes"* and *"environments (including the built environment and homes) that encourage health and well-being are created, sustained and protected"*.

**Improving Wellbeing by working with nature:** The Plan recognises the health and well-being benefits of taking a sustainable approach to housing and the health and wellbeing. The 'what needs to happen' to improve well-being drivers include *"energy use of our building is reduced and sustainable energy generation promoted"* which creates environmental benefits by reducing the carbon footprint as well as addressing energy affordability and energy security issues. Likewise the Plan also recognises the benefits the spaces around homes has in improving health and well-being: *"inequalities in access to greenspace are reduced"* and, *"the health benefits of our green infrastructure are maximised"*.

**Stronger Communities – communities which are strong and resilient with a sense of pride and belonging:** The Plan recognises the importance good quality housing plays in making people feel safe and confident. This is reflected in the 'what needs to happen' driver *"homes and neighbourhoods are healthy places to be"*.

In addition to this, the housing thread will be further considered as the final Plan is developed and in the subsequent Action Plan.

#### **Air quality**

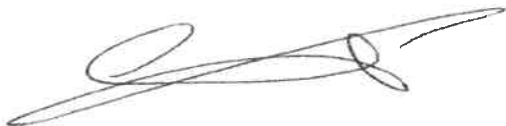
Thank you for your comments on air quality. Your comments will help with the development of the Action Plan.

#### **Communities**

The PSB agrees that encouraging neighbours and local communities to interact is important and contributes significantly to building strong communities. The term communities refers to both (1) a sense of place, i.e. people who live in the same area (which would include neighbours) and (2) people who are considered a 'unit,' due to their shared interests, values and identity. The Stronger Communities key driver *"Communities and individuals are connected"* focuses specifically on building connections and interaction. Likewise the driver for 'what needs to happen' *"Language, heritage and cultures within and between our communities are celebrated and shared"* focuses on building and celebrating relationships both within communities and between communities.

If you need anything further please let me know.

Yours sincerely



**COUNCILLOR ROB STEWART  
LEADER & CABINET MEMBER FOR ECONOMY & STRATEGY**



**To/  
Councillor Rob Stewart  
Chair of Swansea Public Services  
Board**

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**20<sup>th</sup> April 2018**

**BY EMAIL**

Summary: This letter is from the Public Services Board Performance Panel meeting which took place on 29<sup>th</sup> March 2018. This letter relates to the Scrutiny of the Early Years Work Stream.

Dear Councillor Stewart,

We are grateful to Sian Bingham and Gary Mahoney for coming to deliver information on the Early Years Work Stream.

We heard that an audit of need informed the Early Years Strategy and this identified that there was a lack of services for those who were pregnant, and for families with children up to the age of 3.

We heard about the work being undertaken in relation to Early Years. We were impressed by the two projects which have been set up;

1. Jig-so
2. Penderi Primary Care Early Years Pilot Project

We were particularly impressed by the health outcomes in the Jig-so project – the cessation of smoking and the uptake in breastfeeding.

**OVERVIEW & SCRUTINY / TROSOLWG A CHRAFFU**

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The Panel were encouraged to hear that the Penderi Primary Early Years Pilot Project has received funding for another year.

We welcomed the news that many of the service users accessing this service were both highly likely to re-engage with the project and less likely to see the GP. This implies that people are comfortable with the staff and getting valuable and worthwhile support from the project which is alleviating their need to see their GP.

This benefits both the health service and the service user and is a good example of joined up working in line with the aims of the Public Services Board.

We were very pleased to hear that these projects aim to get to the root of problems and this includes a look at mental health issues. We feel that this is vital to making lasting differences and that appropriate resources should be allocated to mental health support for all ages.

Following on from this, the Panel does have concerns that the Public Services Board is not putting the resources which are required into mental health services in general. This relates both to the identification of issues and treatments thereof. We feel there is substantial under resourcing in this area.

Can you give your views on this?

It was good to hear that the Team Around the Family in Schools project won a Guardian Public Service award. Again it highlights how early intervention is crucial for a child's wellbeing and that the joined up and multi-agency approach is a successful one.

It is encouraging that the service is aiming to enhance the core pathway from midwives, to health visitors to schools so issues can be identified early and accurately by the right teams of people. We hope that if there are enough targeted resources in this pathway then the people who need extra support won't fall through the gaps in existing services and get the help they need. Again this is in line with the ethos of the Wellbeing and Future Generations Act and should be built upon.

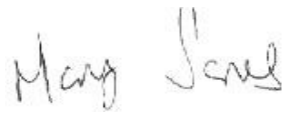
We would like to see more multiagency projects around Swansea with the same approaches of prevention and early intervention. The successful engagement of parents shows it is needed and wanted. Being able to access a variety of resources such as mental health support, midwives, speech therapy etc is a much more efficient and responsive way of supporting people, especially parents with multiple or complex needs.

The Panel recognises that although the work being undertaken is very positive, there is still a substantial amount of work which needs to be done to make a dent in the demand. There needs to be continued resources and targeted effort into prevention and early intervention.

We are pleased that there are successes to build on, but we should not become complacent, the issues are vast and there is still much to do.

I would be grateful if you could reply to this letter by 11<sup>th</sup> May 2018

Yours sincerely,

A handwritten signature in black ink that reads "Mary Jones". The signature is written in a cursive style.

**Councillor Mary Jones**

Convener, Public Services Board Scrutiny Performance Panel

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**Councillor Mary Jones**  
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**Scrutiny Performance Panel**

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*Our Ref:* RS/KH  
*Your Ref:*  
*Date:* 25<sup>th</sup> May 2018

Dear Councillor Jones

Thank you for your letter dated 20<sup>th</sup> April relating to the Scrutiny of the Early Years Workstream of the Public Service Board's Programme.

I am pleased that the Panel has acknowledged the progress made to date in relation to early years and early intervention. The comments made about the continued importance of developing these areas are also very welcome as they support the priorities in the Draft Local Well-Being Plan. In terms of further reassurance, it's important to recognise that the Plan evidences a multi-agency commitment to further progression and development of the Early Years priority over the short, medium and longer term.

Whilst mental health and well-being may not be an explicit priority within the Draft Local Well-Being Plan, it is clear that it is an important cross cutting theme across all the priorities in particular the Early Years and Live Well Age Well. Since the Scrutiny Board's Inquiry into Child and Adolescent Mental Health Services I am aware that a great deal of progress has already been made in relation to the recommendations. I do however acknowledge that there is still more to be done.

As a positive example of action, I can confirm that over the coming months the Council will be demonstrating its commitment through the re-commissioning of a Counselling Service for school aged children and young people. Whilst the statutory requirement is in relation to children and young people between 10 and 18 years old, the Service will be funded to ensure that all primary school aged children can also benefit.

In addition, regional working with our partners continues to progress in relation to Child and Adolescent Mental Health Services and approaches. The PSB as part of its 12 month work plan will seek re-assurance either directly or via the Children and Young People Board that improvements are on track and at an acceptable pace.

Whilst I cite progress and a positive future vision, on behalf of the PSB I can wholeheartedly confirm that Members are realistic about the challenges ahead, keen to find collaborative solutions and therefore certainly not complacent.

Yours sincerely

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

**COUNCILLOR ROB STEWART  
LEADER & CABINET MEMBER FOR ECONOMY & STRATEGY**



**To/  
Councillor Rob Stewart  
Chair of Swansea Public Services  
Board**

*Please ask for:  
Gofynnwch am:*

*Direct Line:  
Llinell Uniongyrochol:*

*e-Mail  
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*Date  
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Overview & Scrutiny

01792 636292

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15<sup>th</sup> August 2018

**BY EMAIL**

Summary: This letter is from the Public Services Board Performance Panel. It follows on from the Governance session which took place on the 18<sup>th</sup> July 2018.

Dear Councillor Stewart,

On 18<sup>th</sup> July 2018, the Public Services Board (PSB) Scrutiny Performance Panel held a session on governance of the PSB. This letter is response to that session and also serves as an overview of the work of the Panel over the last year.

As a special note, the Panel would like to thank Chris Sivers the former Director of People who has now left the Council. She contributed much during the Panels meetings and was heavily involved in development and delivery of the work of the PSB.

We would also like to thank Councillor Clive Lloyd for attending the meeting in your absence to answer questions.

**Governance**

During our meeting on the 18<sup>th</sup> July, we read a report developed by Suzy Richards. The report answered a list of questions which the Panel submitted in advance relating to Governance of the PSB.

The Panel were interested to read how the Public Services Board managed relationships on such a large scale when making decisions which impact so many citizens.

We were interested to hear how risk is managed. It was suggested that the PSB does not actually take the risk, but the organisation delivering under the objective does. The Panel noted that a risk tracker has been developed as a standing item to monitor risk. The Panel would be interested to see this.

Can you comment on the level/type of risk you believe the PSB itself has as opposed to the delivery organisation?

We heard that Swansea has been regarded as an example of a well-run PSB which is encouraging. We also heard that as yet, no formal disagreements have taken place and that decisions are made through debate.

There were some concerns raised by the Panel about the bureaucracy of the PSB. The fact that some Panel members have to attend numerous meetings is seen as unsustainable and creates potential difficulties as delivery methods and plans between different PSB boards could differ substantially.

The Panel were encouraged that a greener environment is seen as a key part of the work being undertaken. It was also noted that the work taking place around biodiversity impacts upon wellbeing of Swansea.

The sharing of responsibility is welcome. We heard how Mid and West Wales Fire Services is funding a Local Area Co-ordinator and South Wales Police are looking to share in the delivery.

We heard that it is important for the PSB and the work being delivered under it, that it does not stray into any other work being done by other regional consortia.

### **Last Year 2017/2018**

Last year – we had the opportunity to scrutinise the original work streams. Ageing Well, Early Years and Domestic Abuse.

We had some very thorough presentations from officers and heard how the work they had been doing to date was going to feed into the objectives of the well-being plan going forward.

There was a focus on collaborative working and sharing knowledge and resources with relevant organisations.

### **This Year 2018/2019**

The Panel will now monitor how the 5 ways of working and the 7 well-being goals are integrated and delivered within all of the which is presented to scrutiny.

The Panel also has a strong focus on how the sustainable development principle is built into the work which is being delivered.

Our intention this year is to monitor how each of the statutory partners is contributing to the work which is being developed under the action plans.


We will be looking at each of the action plans and how these are delivered. We have also invited the Future Generations Commissioner to come to the Panel to speak about PSBs, her views on progress so far and what kind of things to be looking at in the future.

We would be grateful for your response to the following question;

*Can you comment on the level/type of risk you believe the PSB itself has as opposed to the delivery organisation?*

Your reply would be welcome by 5<sup>th</sup> September 2018.

Yours sincerely,

A handwritten signature in black ink that reads "Mary Jones". The signature is written in a cursive style.

**Councillor Mary Jones**

Convener, Public Services Board Scrutiny Performance Panel

✉ [cllr.mary.jones@swansea.gov.uk](mailto:cllr.mary.jones@swansea.gov.uk)

Councillor Mary Jones  
Convener  
Public Services Board Scrutiny Performance  
Panel

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*Our Ref:* RS/CM  
*Your Ref:*  
*Date:* 28 August 2018

## BY EMAIL

Dear Councillor Jones

### **PUBLIC SERVICES BOARD (PSB) SCRUTINY PANEL – GOVERNANCE OF THE PSB**

Thank you for your letter dated 15<sup>th</sup> August 2018.

The overview of the Panel's work over the last year is welcomed as a useful summary of activity as is the clear statement of the Panel's focus and intentions for this year.

### **GOVERNANCE**

The Governance Session attended by Councillor Clive Lloyd on 18<sup>th</sup> July 2018, provided a helpful opportunity for reflection on existing arrangements. It should be however noted that:

In order to improve the effectiveness of the Board's operation a commitment has been made within the Local Well-being Plan 'Working Together for a Better Future' to review the Governance of the Public Service Board. This good practice although already planned is also a response to issues raised in correspondence from the Future Generations Commissioner.

As a result, current arrangements may be changed in order to streamline decision-making and deliver the priorities within the local well-being plan more effectively.

### **RISK**

I am also pleased to provide additional information in relation to the question;  
*Can you comment on the level/type of risk you believe the PSB itself has as opposed to the delivery organisation?*



Risk is defined and understood as 'the threat that an event or action will adversely affect an organisation's ability to achieve its objectives and to successfully execute its strategies'.

This can result in reputational, financial and other damage to the 'PSB itself' as a collective entity or the individual organisations of which it consists. Critically as the PSB's objectives are to improve the social, economic, environmental and cultural well-being of Swansea, this means failure also has an impact on the well-being of Swansea's community.

The nature of risk to the 'PSB itself' as a collective entity, to individual organisations and to Delivery Groups varies in line with the activity. However the picture is complex as the PSB operates at a number of levels

The Public Services Board as set out in statute consists of four statutory members whose key decisions are made jointly and unanimously. These decision makers are formally responsible for the functioning and activity of the Board. They are each subject to Scrutiny as statutory PSB members. In addition they are each individually as public bodies subject to examination assessing the extent to which they act in accordance with the sustainable development principle by the Auditor General for Wales. The Future Generations Commissioner can also undertake a review and issue recommendations in relation to the extent they discharge the well-being duty. Responsibility and therefore ultimately risk is borne by these organisations both collectively and individually. However, the statutory partners do not operate in isolation, the decision making process is shared by four invited participants. As the PSB Core they voluntarily share responsibility and therefore risk. This group is informed and advised by the PSB Partnership Group who as other participants again have voluntarily adopted the PSB's Commitments and have agreed to work in line with principles set out in the Partnership Manual.

Delivery Groups (often autonomous bodies also concerned with achieving other objectives in addition to PSB priorities) are linked to one or more of the PSB's Groups and agree voluntarily to deliver on specific steps or actions which will help achieve the Local Well-being Objectives. As a result, they take on a responsibility to play their part in delivering the Local Well-being Plan.

Delivery Groups are the only means by which practical actions can be implemented directly by the PSB. Projects are funded, resourced and delivered via these groups. As a result, delivery groups incur risk at an operational level which is not incurred by 'PSB itself' as a collective. (It also should be noted that Delivery Group membership includes relevant 'statutory members' who take on appropriate operational risk as individual public bodies playing a role within a collaborative team)

I understand that a copy of the current Risk Tracker and recent progress report which takes a risk based approach to the development of the action plan has already been forwarded to the Panel as requested. Delivery Groups are responsible for their own risk identification and management but are encouraged to escalate any issues or risks to the Partnership or Core Groups for attention.

I hope this information meets the Panel's requirements.

Yours sincerely

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke, positioned above the printed name.






**COUNCILLOR ROB STEWART  
LEADER & CABINET MEMBER FOR ECONOMY & STRATEGY**

# Agenda Item 6

## Public Services Board Scrutiny Performance Panel Work Plan for 2018/2019

All meetings are scheduled to commence at 10am.

<p><b>Meeting 1</b></p> <p>Wednesday 18<sup>th</sup> July 2018 Committee Room 3B</p>	<ul style="list-style-type: none"> <li>• Terms of Reference</li> <li>• Governance overview report from Rob Stewart as Chair of PSB. Questions sent in advance</li> <li>• Discussion Session</li> </ul>
<p><b>Meeting 2</b></p> <p>Wednesday 3<sup>rd</sup> October Committee Room 5</p>	<ul style="list-style-type: none"> <li>• Future Generations Commissioner – Question and Answer Session</li> </ul>
<p><b>Meeting 3</b></p> <p>Wednesday 5<sup>th</sup> December Committee Room 5</p>	<ol style="list-style-type: none"> <li><b><u>Statutory Member Session</u></b> <b><u>Working with Nature</u></b> <ul style="list-style-type: none"> <li>• Statutory member to discuss questions which have been sent in advance  <ul style="list-style-type: none"> <li>✚ NRW – Martyn Evans</li> </ul> </li> <li>• The plan/objective/steps – where are they involved? What are they doing against the specific steps?</li> </ul> </li> <li><b><u>Objectives/Steps Update</u></b> <ul style="list-style-type: none"> <li>• Objective Lead to come in and update on action plan  <ul style="list-style-type: none"> <li>✚ NRW – Max Stokes and Phil McDonnell</li> </ul> </li> <li>• Where are they with delivery and progress?</li> </ul> </li> <li><b><u>Monitoring Item</u></b> <ul style="list-style-type: none"> <li>• Suzy Richards to present monitoring report on PSB progress, updates and governance</li> </ul> </li> </ol>
<p><b>Meeting 4</b></p> <p>Wednesday 6<sup>th</sup> February Civic Centre Committee Room 1</p>	<ol style="list-style-type: none"> <li><b><u>Statutory Member Session</u></b> <b><u>Live Well, Age Well and Strong Communities</u></b> <ul style="list-style-type: none"> <li>• Statutory member to discuss questions which have been sent in advance  <ul style="list-style-type: none"> <li>✚ Rob Stewart – Swansea Council</li> </ul> </li> <li>• The plan/objective/steps – where are they involved? What are they doing against the specific steps?</li> </ul> </li> </ol>

	<p><b>2. <u>Objectives/Steps Update</u></b></p> <ul style="list-style-type: none"> <li>Objective Lead to come in and update on action plan   Polly Gordon and Adam Hill – Swansea Council</li> <li>Where are they with delivery and progress?</li> </ul> <p><b>3. <u>Monitoring Item</u></b></p> <ul style="list-style-type: none"> <li>Suzy Richards to present monitoring report on PSB progress, updates and governance</li> </ul>
<p><b>Meeting 5</b></p> <p>Wednesday 3<sup>rd</sup> April Committee Room 5</p>	<p><b>1. <u>Statutory Member Session</u></b> <b><u>Early Years</u></b></p> <ul style="list-style-type: none"> <li>Statutory member to discuss questions which have been sent in advance   Andrew Davies - ABMU</li> <li>The plan/objective/steps – where are they involved? What are they doing against the specific steps?</li> </ul> <p><b>2. <u>Objectives/Steps Update</u></b></p> <ul style="list-style-type: none"> <li>Objective Lead to come in and update on action plan   Sian Bingham – Swansea Council   Nina Williams – Public Health Wales   Sandra Husbands - ABMU</li> <li>Where are they with delivery and progress?</li> </ul> <p><b>3. <u>Monitoring Item</u></b></p> <ul style="list-style-type: none"> <li>Suzy Richards to present monitoring report on PSB progress, updates and governance</li> </ul>